



café 44

ON THE POTOMAC

Café 44
44 Canal Center Plaza, Ste 401
Alexandria, VA 22314
Phone 571-800-6650
jula@cafe44.com

Name
Email
Phone

Event Director	Proposal Date	Payment Terms	Event Type	Event Date
Jula Coggins		50% deposit balance due 10 days prior to the event	Party Brunch Up to 20	Day Date 12-3pm

Quantity	Description	Unit Price	Line Total
1	Party Brunch (up to 20 guests)	1,500.00	1,500.00
	Chambong Service (price per person)	12.00	TBD
	Bubbly Blaster Experience (price per person)	20.00	TBD
	Outside Dessert (includes cutting, plating & serving)	25.00	TBD
	Service Charge (includes gratuity)	350.00	350.00
	Event Coordinator - optional	150.00	TBD
	Semi-private in the Boxwood Lounge (with \$1,500 food & beverage minimum)	500.00	500.00
	Event Extension (per 15 minutes)	125.00	TBD
	Floorplan Changes/Decoration Assistance – per hour	50.00	TBD
	Menu selections are due 10 days prior to the event.		
	A non-refundable 3% credit card processing fee will be added unless paid by cash or check.		
		Subtotal	2,350.00
		Sales Tax	165.00
		Total	2,515.00



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Event Director	Proposal Date	Payment Terms	Event Type	Event Date
Jula Coggins		50% deposit balance due 10 days prior to the event	Party Brunch Up to 30	Day Date 12-3pm

Quantity	Description	Unit Price	Line Total
1	Party Brunch (up to 30 guests)	2,250.00	2,250.00
	Chambong Service (price per person)	12.00	TBD
	Bubbly Blaster Experience (price per person)	20.00	TBD
	Outside Dessert (includes cutting, plating & serving)	25.00	TBD
	Service Charge (includes gratuity)	500.00	500.00
	Event Coordinator	150.00	150.00
	Semi-private in the Potomac Suite (with \$2,250 food & beverage minimum)	750.00	750.00
	Event Extension (per 15 minutes)	125.00	TBD
	Floorplan Changes/Decoration Assistance – per hour	50.00	TBD
	Menu selections are due 10 days prior to the event.		
	A non-refundable 3% credit card processing fee will be added unless paid by cash or check.		
		Subtotal	3,650.00
		Sales Tax	247.50
		Total	3,897.50



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Event Director	Proposal Date	Payment Terms	Event Type	Event Date
Jula Coggins		50% deposit balance due 10 days prior to the event	Party Brunch Up to 50	Day Date 12-3pm

Quantity	Description	Unit Price	Line Total
1	Party Brunch (up to 50 guests)	3,750.00	3,750.00
	Chambong Service (price per person)	12.00	TBD
	Bubbly Blaster Experience (price per person)	20.00	TBD
	Outside Dessert (includes cutting, plating & serving)	25.00	TBD
	Service Charge (includes gratuity)	800.00	800.00
	Event Coordinator	200.00	200.00
	Indoor Restaurant Buy-Out (with \$3,750 food & beverage minimum)	1,500.00	1,500.00
	Event Extension (per 15 minutes)	125.00	TBD
	Floorplan Changes/Decoration Assistance – per hour	50.00	TBD
	Menu selections are due 10 days prior to the event.		
	A non-refundable 3% credit card processing fee will be added unless paid by cash or check.		
		Subtotal	6,250.00
		Sales Tax	412.50
		Total	6,662.50